

Checklist:

Drivers License/Cars/Boats/Planes

Date WA license(s) abandoned:

Date new license(s) issued:

Date license plates reissued:

Amount of new state sales tax and fees paid to secure new state plates (if any):

Date insurance company notified of changed address:

Date first serviced in new state:

For those connections not severed, please provide a brief explanation as to why:

Banking and Finance

Date WA bank/branch abandoned:

Date new state bank/branch/private banker established:

Principle investment fund address changed:

Secondary investment fund address changed:

Pension fund address changed:

Brokerage house branch changed to new state:

Washington safe deposit box or other secure storage facility? If so, date closed and emptied:

Date new state secure storage (e.g., safe deposit box, art vault, wine storage, etc.) secured:

Credit card companies notified:

For those connections not severed, please provide a brief explanation as to why:

Employment/Business Ties

Date new W-4 submitted with new address:

Date HR notified:

Date pension address changed:

Date Washington parking space abandoned/terminated:

Date business cards no longer include a Washington address:

If retired from business, when did you notify your tax preparer that any ongoing Washington business investment should be treated as a passive activity:

For those connections not severed, please provide a brief explanation as to why:

Government

Date Washington library card abandoned or destroyed:

Date new state library card obtained: used:

Social Security notified (if applicable):

Veterans Administration notified (if applicable):

Date change of address sent to IRS on Form 8822:

Voter registration changed:

Professional licensing authorities (e.g., bar associations):

Date dog or cat relicensed in new state:

Date membership address updated in case pets gets lost:

For those connections not severed, please provide a brief explanation as to why:

Periodicals

Date Washington newspaper(s) canceled:

Date(s) new residence daily newspaper subscription(s) obtained:

Periodical subscription(s):

Weekly/monthly magazines:

Notice of move to alumni magazines and alumni associations:

For those connections not severed, please provide a brief explanation as to why:

Home – Mailing Address

Date change of address issued:

To post office:

To friends:

To various associations:

To others:

Date Washington PO Box terminated:

Updates to social media:

LinkedIn:

Facebook:

Instagram:

Tik Tok:

Airlines loyalty programs (Remember to change your most common airport designation where appropriate):

Other loyalty programs:

Rental cars:

Supermarkets:

Pizza delivery:

Grocery stores:

If you moved to a foreign country, indicate what steps you are taking to enable you to stay in the foreign country, e.g., visa status:

For those connections not severed, please provide a brief explanation as to why:

Professional and Personal Contractual Relationships

Date new doctors and dentists first visited in new home state:

Date medical and dental files transferred:

Date Rx transferred to new state pharmacy:

Date notice of move sent to Washington medical practitioners:

Date new state attorney retained to prepare/assess any Washington estate planning documents:

Date new estate plan executed:

Date broker retained to sell or lease Washington residence:

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For those connections not severed, please provide a brief explanation as to why:

Date new relationships started with:

Tax preparer:

All partnerships and S corporations that send you a Form K-1:

Health insurance:

Hair stylist:

Barber:

Manicurist:

Auto mechanic:

Personal trainer:

Housekeeper:

Massage therapist:

Veterinary services:

Dentist:

Health club:

School records transferred:

Laundry/dry cleaners:

Insurance agent/broker:

Other (specify):

For those connections not severed, please provide a brief explanation as to why:

Letters/notifications to family and friends explaining reason and timing of move:

To:	When:
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<hr/>	<hr/>
<hr/>	<hr/>
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(Remember to retain copies; consider using one of the (usually free) e-card notification programs such as:
<http://www.upack.com/moving-resources/movingnotice>)

Organizations

Notice of departure/move to Washington-based religious organizations:

Names:	Dates:
_____	_____
_____	_____
_____	_____
_____	_____

Notice of departure/move to alternative and civic organizations:

Names:	Dates:
_____	_____
_____	_____
_____	_____
_____	_____

Which new state organizations have you joined and when:

Names:	Dates:
_____	_____
_____	_____
_____	_____
_____	_____

Washington charities that you no longer intend to support:

New state charities you intend to support and date of first support:

Family

Did your spouse or significant other move at the same time? Yes No

If not, explain why:

If yes, spouse/significant other should complete this same checklist.

If spouse did not move, it is important to note that tests of domicile have developed over 100 years, during which time it was more uncommon for spouses to live in different places. Obviously, it is more common now for spouses to reside separately. To the extent you find yourself living apart from your spouse, anticipate greater scrutiny and challenges in establishing the primacy of one geographic location over another.

Did minor children move states at the same time? Yes No

If not, explain why not:

If yes, each family member should complete this same checklist.

Where do family pets reside:

Where do children go to school:

Date friends/family first entertained in the new home:

Who:	When:
_____	_____
_____	_____
_____	_____
_____	_____

Travel

Date last holidays celebrated in Washington:

Holiday	Date	Where
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Plans for upcoming holidays:

Holiday	Date	Where
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Airports and train stations – post-move:

Holiday	Date	Where
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Homes

The statute uses the term “place of abode” which is an archaic legal term that is generally defined as a home or place to stay. A place of abode can be permanent or temporary. Do you still have a place to stay (living quarters of any sort) in Washington other than a hotel rented on a short-term nightly basis? Yes No

How many days do you spend in Washington every year, regardless of whether you slept in Washington (Please note that one minute in the state counts as one day):

If yes, explain the nature of your place to stay (e.g., couch at a friend’s house, prior to Washington residence, etc.) and what you need to do to gain access (At will? Whose permission needed?):

Please list each home you own and/or rent on a long-term basis:

Holiday	City, State	Type (e.g., Vacation, Primary, Seasonal, etc.)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Which home will be made the new primary home?

Is the Washington home/place to stay permanent or is it only suitable for part of the year? (E.g., no heat in a mountain retreat):

When was Washington home:

Sold:

Rented:

If Washington home has not been sold yet, who is the listing agent?

If you are renting your Washington home, please provide all rental listings:

Airbnb:

VRBO:

Other:

Moving

Date clothes and all toiletries moved from old home to new home:

If this date is different from date new home was acquired, explain why:

Date of going away party:

We recommend posting photos of any going away parties on social media.

Where are family photos stored:

When were they moved to new home:

Attach time-stamped photos of the personal items and furniture set-up in your new home (most digital cameras and phones will time stamp). This is also an excellent way to inventory your home for insurance purposes.

List other sentimental property and family heirlooms (i.e., jewelry, silver) and when moved:

Notification to your insurer or insurance agent that your most valuable assets have been moved outside of Washington and where:

If you have a burial plot or prepaid funeral arrangements, where are they?

For other (non-tax) related checklists on moves, see:

Moving checklist: <http://www.vertex42.com/Files/pdfs/2/moving-checklist.pdf>

Ultimate Moving Checklist: <http://www.upack.com/moving-resources/checklist.asp>

Employ any of the various apps for keeping track of location within a state.

Record-Retention

Please keep this checklist and all other supporting documentation in a secure place. If Washington needs proof of domicile in a different state, they will request this documentation, and maintaining this checklist with support will make authentication more efficient.